The Federation of Broughton and West Tytherley Primary Schools

COVID-19: outbreak management plan

Approved by:		**Date:** 4th January 2022
Last reviewed on:	12th January 2022	
Next review due by:	ongoing	

1. Introduction

This plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools operational guidance, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), UK Health Security Agency (UKHSA) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
  - There are 5 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period
  - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Clare Yates or Lucy Macey will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687)

3. Testing

If recommended, we will increase the use of home testing by staff.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will (re)introduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in https://primarysite-prod-sorted.s3.amazonaws.com/broughton-primary-school/UploadedDocument/94ad1e9f52d9466388035cb7b6fa8110/providing-remote-education.pdf

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

We will either ask parents to collect from school or we will arrange for them to be delivered. If neither of these options are suitable we will arrange meal vouchers.

5.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained designated safeguarding lead (DSL) or deputy DSL on site wherever possible.

If our DSL or DDSL can't be on site, they can be contacted remotely by phone DSL – Lucy Macey – l.macey@broughton.hants.sch.uk . DDSL – Laura Morris l.morris@broughton.hants.sch.uk DDSL – Clare Yates c.yates@broughton.hants.sch.uk

If our DSL or DDSL is unavailable, we will share a DSL with Stockbridge Primary School Their DSL can be contacted by phoning 01264 810550

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision